



CHW Medicaid Reimbursement and Updates

Effective January 1, 2023, Community Health Workers will have the opportunity to submit claims for reimbursement of their services through Medicaid.

CHW Medicaid Reimbursement Policy

- ☐ MDHHS prepares to release the final CHW Policy late November, with a January 1 effective date.
- ☐ The eligible recipients and services are expected to remain the same as those stated in the previously published draft policy.
- ☐ Claims for CHW services will be submitted by billing providers who are enrolled with Medicaid. The claims should be formatted in the 1500 claim format and should reflect the duration of service in 15-minute increments. Additionally, the claims should accurately indicate the number of individuals served.
- ☐ Services must be provided face-to-face (audio-only will not be included).
- ☐ Services that qualify for reimbursement must not replicate a service provided through a Medicaid Health Plan funded contract that sustains CHW services.
- ☐ To qualify for enrollment as a Community Health Worker (CHW) provider with Medicaid, CHWs must complete registration through the Michigan Medicaid CHW registry. This registry will be utilized to review and validate qualifying credentials.
- ☐ The Michigan Department of Health and Human Services (MDHHS) has chosen MICHWA to oversee the operations of the registry and the review process for credentials.

Reimbursement Preparation (start now)

- ☐ Apply for an Individual [NPI](#)
 - ☐ Assess job descriptions and staff training programs for compatibility with the CHW Core Consensus [Project C3 Competencies](#).
 - ☐ For Community Health Workers (CHWs) without formal training, collect and document the experiential hours they have dedicated as employees or volunteers, carrying out responsibilities or providing services that align with the [Project C3 Competencies](#).
 - ☐ Prepare for credentialing and privileging policy and procedure updates for CHW service providers.
 - ☐ Assess EHR or documenting systems to identify templates that accurately capture all necessary components for eligible claims. Offer comprehensive documentation or system training to
- Community Health Workers who lack previous experience with an Electronic Health Record (EHR).
- ☐ Collaborate with care teams to design operational procedures for the integration of CHW services for eligible recipients.
 - ☐ Evaluate standing orders, supervision/oversight structure, and quality assurance procedures, such as chart reviews and peer reviews, for the Community Health Worker (CHW) service.
 - ☐ **DO NOT:**
 - Attempt to enroll CHW's in Medicaid (CHAMPS) currently (There is no functional CHW Medicaid Registry active to approve eligible provider)
 - Attempt to submit claims for reimbursement until effective date, and eligibility requirements are met.